SCCC BEACON
FREQUENTLY ASKED QUESTIONS
beacon.sunysuffolk.edu

REGISTRATION DATES:
9/7/22 – 9/30/22
(Payment must be received by 10/4/22)

What is the Beacon Program?

Suffolk's **Beacon Program** is an opportunity for high school sophomores, juniors, and seniors who attend our partnering high schools, to take Suffolk's credentialed college courses that are offered at their high school through the Beacon Program, on their high school campus during their regular school hours, while simultaneously working toward high school graduation.
Fall registration is held in September for half year Fall and Full year courses.

Spring registration is held in February for half year courses beginning in the Spring semester.

How do I create an account?
1. Login at beacon.sunysuffolk.edu.
2. Enter your information CAREFULLY and proofread before you save or enter.
3. Date of birth must be entered as **MM/DD/YYYY**.
4. Students do not need a SS# to register (that can be left blank, if student has no SS#), however, it is recommended that it is entered for tax purposes.
5. If a student does not answer the question regarding race, in the enrollment section,
6. they will receive an error message, from the portal. Students may select more than one box for race, if applicable.

Passwords
- Passwords must be 8 characters long (they are case-sensitive) and must be unique
- must be distinctly different from your username
- include at least one uppercase letter, one lowercase letter and one number
- Do not create a duplicate account. Use "Forgot Password."

For technical issues or for corrections to your Beacon profile, contact our IT Help desk at 631-451-4357 or email IT-Help@sunysuffolk.edu**.**

Parent Consent and Payment
(see page 3 for 2022 payment instructions)

Please note Beacon payments are no longer being made through MySCCC. You must use the link contained in the automated email parents receive after students apply.

- Students must enter the correct parent email address when creating their Beacon account. Parents will receive an automated email containing a link for parent consent and payment.
- **Parent consent and payment is required** for students' registrations to be processed.
- Tuition bills will not be mailed by the college.

How do I know which courses my child registered for?

- **Login to the Beacon portal** (using student's login info) at: beacon.sunysuffolk.edu and select the **"My Classes and Grades"** tile on the Home screen.
- **Courses selected will show as "Applied"**
- Courses with **APPLIED** status are not registered for college credits until they have Parental Consent AND have been paid for.
- **Once payment is made, the course application will be processed and course status will appear as "Registered".** Please allow time, after the payment deadline of 10/4/22, for the system to process registrations**.**
- Tuition is non-refundable. Tuition for Fall and Full year Beacon courses must be received by October 4, 2022.
- **Parent Consent must be completed** for students to be officially registered. Please check for the parent consent email (sent to the parent email address entered on the application in the Beacon portal or in "My profile" for existing accounts) containing the link to provide consent. **Your Beacon registration for college credit will not be processed without parent consent and payment.**

How do I pay?

The tuition payment must be received by Suffolk Community College by Tuesday, October 4, 2022, for students to be officially registered to receive the college credits.

Payment for Beacon Program college credits can be made in two ways:

1. **ONLINE** before **October 4, 2022** (with a credit card, debit card or checking account ACH payments). **There are no fees for online Beacon Program payments**.

> i **An email will be sent** to the parent email address (entered by the student on beacon.sunysuffolk.edu, when they enrolled) containing a LINK for parent consent and payment.
>
> ii **Select the link** in the email received and follow the instructions to provide parent consent **AND** make payment for the college credits.
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> iii **Beacon payments are no longer being made through MySCCC. You must use the link contained in the automated email described above.**

2. **IN-PERSON** at an SCCC campus cashier's office on or before October 4, 2022: **For cash or money order payments ONLY.**

For payment questions contact a cashier's office:

SCCC Cashier's offices
- Ammerman/Selden (631)451-4086
- Eastern/Riverhead (631)548-2545
- Grant/Brentwood (631)851-6730

How do I order a transcript

To request an Official Suffolk County Community College Transcript:

- Go to www.sunysuffolk.edu.
- Select **QUICK LINKS** (very top).
- Scroll to **REQUEST TRANSCRIPT** and follow the directions on the link for **TranscriptsPlus**.
- You can log onto **MySCCC** and print out an **unofficial** transcript for your records.

Students can obtain an **Unofficial Transcript** (to view courses and grades to share with the attending college/university for advising purposes only):

- Go to www.sunysuffolk.edu.
- Select MySCCC (top right) and login.
- Select **Students** then **Student Information.**
- Go to **Self Service Banner.**
- Select **Students Record Menu** and **Unofficial Transcript.**

For further assistance with transcripts contact:

Registrar's Office (631) 451-4008
Central Records Office (631) 451-4011

Where can I find Course Grades?
(Courses taken prior to Fall 2020 are only located on MySCCC)

For Beacon classes taken from Fall 2020 to present:

Once grades are submitted from the high school, they can be viewed in the **Beacon portal** by selecting the "**My Classes and Grades**" tile from the Home screen. Begin by logging in at beacon.sunysuffolk.edu, or students can use their College ID number or social security number to access grades through the student portal, **MySCCC**

To access Suffolk's Beacon Program course grades through the MySCCC student portal:

1. Go to www.sunysuffolk.edu.
2. Select MySCCC (top right).
3. Under the MySCCC log-in box, is a box for New Students, click on "**Create a username and password,"** and follow the directions.

Drop / Withdrawals

Contact your high school teacher immediately to drop or withdraw from a course.

If your high school class schedule changed or you have decided not to take a course for college credit **please contact your teacher** immediately. Drops/Withdrawals must be submitted by your teacher in the Beacon portal by:

- Dec. 1st (Fall Semester Only)
- May 1st (Full Year/Spring Semester Only)

*Beacon tuition is non-refundable.